

Cancer Research Endowment Authority Special Board Meeting Minutes

Wednesday, August 23, 2017

The following board members, constituting a quorum, were present on the call:

Frederick Appelbaum, Elaine Albert, Leslie Alexandre, David Byrd, Weihang Chai, Carol Dahl, Steven Harr, James Hendricks, Jennifer Kampsula Wong

Board Members Absent: Thomas Brown, Eunice Hostetter

Guest Attendees: Thomas Bates, Sarah Lyman, Jim Gore, Peter Choi

Board Meeting via Conference Call | Wednesday, August 23, 2017 8:00 a.m. — 9:05 a.m.

8:00 a.m. Welcome and Roll Call

Fred Appelbaum

8:05 a.m. CARE Distinguished Researchers Program Documents

Fred Appelbaum

Distinguished Researchers Program Description document was discussed. The board made a few minor suggestions to clarify and streamline language. The Board discussed Stage 3 of review process. A clear process for final funding decision had not been determined. It was proposed that, at least in the first round, the Board will base funding decisions solely on the consensus cohort rankings provided by external reviewers, AAAS.

Distinguished Researchers Review Criteria document was discussed. It was proposed to add language under Criterion 3 to broaden the measure for capacity to generate return on investment to include, sponsored research agreements, intellectual property, commercialization, etc.

Distinguished Researchers Grant Application Template document was discussed. It was proposed to remove question 20.

Motion to approve all program documents with the suggested changes was made and seconded. The motion was approved unanimously.

8:50 a.m. CARE Policies and Protocol

Fred Appelbaum

Motion was made and seconded to ratify the CARE Policies and Protocols document from the July 13, 2017 Board meeting. The motion was approved unanimously.

8:53 a.m. Post-Award Administrator Duties – MOU

Sarah Lyman

Sarah introduced the rationale for the MOU: EHF will administer the grant awards on behalf of CARE, but the grant agreement would be between the grantee and the CARE Board. A motion was made and seconded to approve the MOU document. The motion was approved unanimously.

8:58 a.m. CARE Branding

Sarah Lyman

Sarah provided an overview of the subcommittee's recommended changes to logo and color scheme for CARE website. A motion was made and seconded to approve the new CARE logo and color scheme. The motion was approved unanimously.

9:05 a.m. Meeting Adjourned

Fred Appelbaum

Having discussed all items on the agenda, the meeting was adjourned.

Dated: 1/18/2019

DocuSigned by:
Eunice Hostetter
5840701D4508455...

Eunice Hostetter
CARE Board Secretary