



## **Andy Hill Cancer Research Endowment Ad Hoc Committee Meeting Minutes December 2, 2020**

The following board members were selected by the CARE Fund Board of Directors at their September 25, 2020 and November 18, 2020 board meetings to serve on the Ad Hoc committee.

Board Members Present and constituting a quorum: David Byrd, Jim Hendricks

Board Members Absent: None

CARE Staff Attendees: Peter Choi, Sarah Hiller, Sooyoun Park

Guest Attendees: None

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Wednesday, December 2, 2020, 10:00–10:45 a.m. (PT)

### **1. Welcome**

Peter Choi called the meeting to order at 10:01 a.m. He stated that the purpose of the call was to review and approve the scientific review committees for the COVID-19 Response Grant Cycle 2 applications, the Distinguished Researchers Cycle 5 applications, and the Institute of System Biology (ISB) Breakthrough Research continued funding application.

### **2. COVID-19 Response Grant Scientific Review Committee**

The COVID-19 Response Grant provided two tracks that applicants could apply under: 1) Basic/clinical research, and 2) Population-based research. The American Association for the Advancement of Science (AAAS) provided bios and profiles of three independent reviewers for each track of applications, as well as three alternate reviewers. AAAS selected the reviewers by utilizing the abstracts of the Letters of Interest (LOI) the CARE Fund received.

David Byrd and Jim Hendricks discussed the scientific reviewers for both the Basic/clinical research panel and the Population-based research panel. They were in consensus that the expertise of the reviewers was well-suited for the applications received for the COVID-19 response grants.

MOTION: David Byrd made a motion to approve the recommended primary and alternate AAAS reviewers for both COVID-19 Response Grants; Jim Hendricks seconded the motion.

### **3. Distinguished Researchers Grant Scientific Review Committee**

David Byrd and Jim Hendricks discussed and found no objections to the scientific review panel and the alternate reviewers provided by AAAS for the Distinguished Researchers grant applications.

MOTION: Jim Hendricks made a motion to approve the recommended primary and alternate AAAS reviewers for the Distinguished Researchers grant; David Byrd seconded the motion.

#### **4. Breakthrough Research Grant Scientific Review Committee**

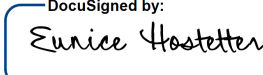
David Byrd and Jim Hendricks discussed the scientific review panel and the alternate reviewers provided by AAAS for the ISB's Breakthrough Research continued funding application. They were in agreement that the reviewers had relevant expertise to evaluate the continued funding application.

MOTION: David Byrd made a motion to approve the recommended primary and alternate AAAS reviewers for the Distinguished Researchers grant; Jim Hendricks seconded the motion.

#### **5. Adjourn**

With no other business, the meeting was adjourned at 10:14 a.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on February 24, 2021.

DocuSigned by:  
  
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Eunice Hostetter, CARE Board Secretary

3/2/2021  
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Date