

**Cancer Research Endowment Authority  
Board Subcommittee Meeting Minutes—January 2, 2018 8:00 a.m.–8:30 a.m.**

**The following board subcommittee members, constituting a quorum, were present:**

Frederick Appelbaum (phone), Thomas Brown (phone), James Hendricks (phone), Eunice Hostetter (phone),

**Board Subcommittee Members Absent:**

**Guest Attendees:** Sarah Lyman, Peter Choi

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The CARE Board subcommittee met on Tuesday, January 2, 2018 via telephone conference.

**8:00 a.m.–8:02 a.m. Welcome and Roll Call (Fred Appelbaum)**

**8:02 a.m.–8:20 a.m. Discuss and Approve Breakthrough Research Program Materials (Fred Appelbaum)**

[Note: At the December 13, 2017 Board meeting, the Subcommittee was given authorization to approve the Breakthrough Program Description.]

The Breakthrough Program Description document was discussed. There was clarification on how a grantee's unobligated CARE funds from year to year would be addressed. A change was made to the wording on page 12 of the document. No other issues were raised.

Motion was made, seconded, and unanimously moved to approve the Breakthrough Program Description (after incorporating the change on page 12).

**8:20 a.m. Meeting Adjourned**

1/18/2019

Dated:

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*Eunice Hostetter*

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Eunice Hostetter

CARE Board Secretary